

# SONS OF THE AMERICAN LEGION DETACHMENT OF



## 61<sup>st</sup> Annual Detachment Convention History – Narrative Award

The rules below apply to all histories.

### 1. INTRODUCTION (15 Points)

#### A. Title Page

1. History of Squadron / District
2. Name of Historian
3. Administrative year (i.e., 2024–2025)

#### B. Foreword or Dedication

#### C. Picture (5”x7”), black & white or color, of Commander

#### D. Prayer (selected by Squadron)

#### E. Pledge of Allegiance to the Flag of the United States of America

#### F. Preamble to the Constitution of the Sons of The American Legion

### 2. HISTORICAL CONTENT (50 Points)

#### A. List of Elected Squadron Officers

#### B. List of Squadron / District Chairmen

#### C. List of any District, Detachment, or National Awards won by the Squadron received at the previous year’s convention or during the administrative year.

#### D. The history should be written as a narrative, beginning with the installation of officers and ending with the close of the year.

#### E. The signatures of the Squadron Commander and Squadron Historian are to immediately follow the final paragraph of the history.



**HIO**

**Sons of The American Legion Detachment of Ohio**

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### 3. INDEX (10 Points)

The index should be the last page of the history and must be in alphabetical order and double-spaced.

### 4. APPEARANCE (15 Points)

A. Cover: The binder should be for loose-leaf paper and have a Sons of The American Legion emblem on the cover.

B. The paper should be plain white bond (8½" x 11").

C. All information should be typed or neatly handwritten, neatly spaced with no errors noticeable.

### 5. ARRANGEMENT (10 Points)

A. Written in third person.

B. Correct spelling.

C. Original and different in thought and presentation.

D. Clear and grammatically correct.

### 6. DEADLINE

All Histories must be turned in before the end of the Pre-Convention Detachment Executive Committee Meeting on Friday evening.

