

SONS OF THE AMERICAN LEGION

DETACHMENT OF



HIO

2018-2019
Awards Manual

*Membership and Program Awards
for Squadrons and Districts*

Squadron Quota

To determine your Squadron Quota for the 2019 Membership Year, add 2% to your 2018 FINAL MEMBERSHIP TOTAL (June 30th).

Squadron and District Officer Certification Forms

2018-2019 Squadron [and District] Officer Certification Forms are due at Detachment Headquarters no later than **May 1st** as per the Detachment of Ohio Constitution. Squadrons will not receive their 2019 membership cards until their officer certification form has been received at Detachment Headquarters (we need the form to know to whom and where to send the cards). Districts will not have voting rights on the Detachment Executive Committee until their form is received and the Detachment Adjutant has recorded it.

Consolidated Squadron and District Report Forms

2017-2018 Consolidated Squadron [and District] Report Forms are due no later than **July 1st** so as to be included in the bundle for National Headquarters. Be aware of the earlier **May 1st** submission date if your squadron wants to qualify for the Commander's Program Award (presented at the Detachment Convention).

Transmitting Membership Cards to Detachment Headquarters

DO NOT HOLD MEMBERSHIP CARDS!

Once you have members pay their dues, whether it is one member or ten or one hundred, mail the left two parts (**do not separate them**) of their card(s) along with the \$7.00 per capita to:

*Membership Division, The American Legion – Department of Ohio
P.O. Box 8007, Delaware, OH 43015-8007*

Make checks payable to “The American Legion – Department of Ohio” and indicate “S.A.L. Member Dues” on the Memo line.

Squadrons are strongly encouraged to use Certified or Express Mail when sending membership cards to Department Headquarters. This provides a tracking reference that can be used when trying to locate a missing delivery.

Squadron Development

The idea of squadron development is to increase the number of squadrons in the detachment. With this in mind, it is the goal of each district to charter at least one (1) new squadron annually. Of course, more than one squadron is desirable, but the goal is one (1) new squadron per district.

If any district officer would like assistance in making a presentation about squadron formation at an American Legion Post meeting, please contact Detachment Headquarters. Charter packets are also available through Detachment Headquarters.

District Penalties

Squadron Officers Not Certified – Any squadron that has not submitted its Officers Certification Form to Detachment Headquarters by the October target date will cause their respective district to forfeit one percentage (1%) point in the detachment membership standings. This penalty will be applied for each squadron in the district that has failed to be certified.

Membership “Goose Eggs” – Any squadron that has zero (0) paid members posted on the remaining membership target date reports (December through May) will again cause their respective district to forfeit one percentage (1%) point in the detachment membership standings. This penalty will be applied for each squadron in the district that has a “goose egg.”

The target date cash awards are intended to create competition in membership among the districts of the detachment. In turn, the penalties have been added to ensure that district officers are responsible for the success of their district and its accomplishments in membership.

Let's all do our part in keeping the Detachment of Ohio one of the largest in membership!

Detachment Target Dates

LAP	DATE	TARGET GOAL
1	Thursday August 2, 2018	District Cleared
2	Thursday October 4, 2018	35% of Membership Quota
3	Thursday December 6, 2018	50% of Membership Quota
4	Thursday January 3, 2019	70% of Membership Quota
5	Thursday February 7, 2019	85% of Membership Quota “Blue Jugs” Awarded
6	Thursday March 7, 2019	100% of Membership Quota
7	Thursday April 4, 2019	100% of Membership Quota
8	Thursday May 2, 2019	100% of Membership Quota

PLEASE NOTE:

Handling membership cards by mail from the Squadron, through the Detachment, and on to National Headquarters can take three weeks.

The membership report on the Ohio Legion website will not reflect your submissions until the cards have been processed and payments posted to the member’s record in the National membership database.

Detachment target date lap awards will be determined based on Department HQ’s transmittal submission dates and may not be published for a couple of weeks after the target date has passed once National processes them.



District Awards

Lap #1 – Thursday, August 2, 2018

District Cleared

All 2018-2019 Squadron Officer Certification Forms filed

AND

All 2017-2018 Consolidated Squadron Report Forms filed

Large Districts	Medium Districts	Small Districts
First Second Third Fifth Tenth	Fourth Ninth Eleventh Thirteenth	Sixth Seventh Eighth Twelfth Fourteenth
District Cleared on or before today = \$50.00	District Cleared on or before today = \$50.00	District Cleared on or before today = \$50.00

Squadrons Without 2019 Officers Certified	Squadrons Without 2018 Consolidated Report Filed
CLEARED	CLEARED

District Awards

Lap #2 – Thursday, October 4, 2018

35% of Membership Quota

Any squadron that has not submitted its Officers Certification Form to Detachment Headquarters by the October target date will cause their respective district to forfeit one percentage (1%) point in the detachment membership standings. This penalty will be applied for each squadron in the district that has failed to be certified.

Large Districts	Medium Districts	Small Districts
First Second Third Fifth Tenth	Fourth Ninth Eleventh Thirteenth	Sixth Seventh Eighth Twelfth Fourteenth
35% of Quota on or before today = \$50.00	35% of Quota on or before today = \$50.00	35% of Quota on or before today = \$50.00

Any district that reaches the minimum percentage required for the lap prize but which fails to win the lap will receive a prize of \$25.00.



District Awards

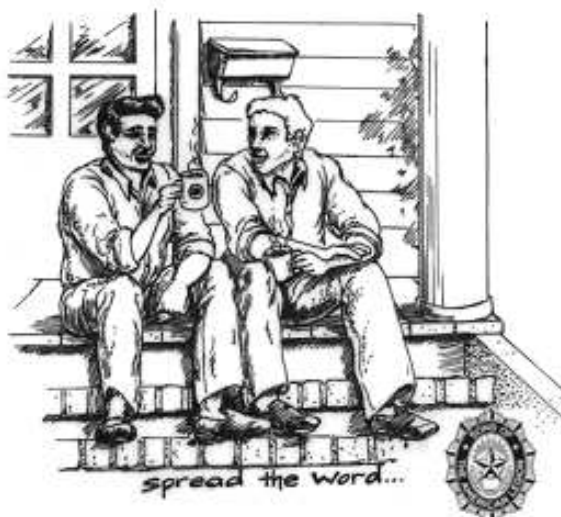
Lap #3 – Thursday, December 6, 2018

50% of Membership Quota

Any squadron that has zero (0) paid members posted on this membership target date report will cause their respective district to forfeit one percentage (1%) point in the detachment membership standings. This penalty will be applied for each squadron in the district that has a “goose egg.”

Large Districts	Medium Districts	Small Districts
First Second Third Fifth Tenth	Fourth Ninth Eleventh Thirteenth	Sixth Seventh Eighth Twelfth Fourteenth
50% of Quota on or before today = \$50.00	50% of Quota on or before today = \$50.00	50% of Quota on or before today = \$50.00

Any district that reaches the minimum percentage required for the lap prize but which fails to win the lap will receive a prize of \$25.00.



District Awards

Lap #4 – Thursday, January 3, 2019

70% of Membership Quota

Any squadron that has zero (0) paid members posted on this membership target date report will cause their respective district to forfeit one percentage (1%) point in the detachment membership standings. This penalty will be applied for each squadron in the district that has a “goose egg.”

Large Districts	Medium Districts	Small Districts
First Second Third Fifth Tenth	Fourth Ninth Eleventh Thirteenth	Sixth Seventh Eighth Twelfth Fourteenth
70% of Quota on or before today = \$50.00	70% of Quota on or before today = \$50.00	70% of Quota on or before today = \$50.00

Any district that reaches the minimum percentage required for the lap prize but which fails to win the lap will receive a prize of \$25.00.



**I WANT YOU
TO RENEW!**

District Awards

Lap #5 – Thursday, February 7, 2019

85% of Membership Quota

Any squadron that has zero (0) paid members posted on this membership target date report will cause their respective district to forfeit fifty percentage (50%) points in the detachment membership standings for this lap.

Large Districts	Medium Districts	Small Districts
First Second Third Fifth Tenth	Fourth Ninth Eleventh Thirteenth	Sixth Seventh Eighth Twelfth Fourteenth
85% of Quota on or before today = \$150.00	85% of Quota on or before today = \$150.00	85% of Quota on or before today = \$150.00



The district which qualifies for the lap with the highest percentage in each category will receive a prize of \$150.00 and the category's Blue Jug Award. If the winning district is 100% of Quota by this date it will receive a bonus prize of \$200.00.

Any district which qualifies for the lap but does not win their category will receive a prize of \$100.00. If such a district is 100% of Quota by this date it will receive a bonus prize of \$100.00.

District Awards

Lap #6 – Thursday, March 7, 2019

Lap #7 – Thursday, April 4, 2019

Lap #8 – Thursday, May 2, 2019

100% of Membership Quota

Any squadron that has zero (0) paid members posted on these membership target date reports will cause their respective district to forfeit one percentage (1%) point in the detachment membership standings. This penalty will be applied for each squadron in the district that has a “goose egg.”

Any district which achieves 100% of Quota on one of these report dates will receive a prize of \$100.00 (unless it has already won a 100% of Quota prize). Quota prizes will be awarded only once per district.



Squadron Awards

The first five (5) squadrons in each of the following size categories to reach quota will receive a cash prize. In the event of a tie for the final spot the prize will be split between the qualifying squadrons.

Small Squadrons	Medium Squadrons	Large Squadrons	Jumbo Squadrons
10-50 members	51-150 members	151-250 members	251 or more members
100% of Quota \$50.00	100% of Quota \$100.00	100% of Quota \$150.00	100% of Quota \$200.00

These awards are intended to recognize the hard work and dedication of the squadrons who excel in working the membership program.

Consolidated Squadron Reports

All districts with 100% of their squadrons reporting by **May 1st** in each of the following size categories will receive a cash prize.

Large Districts	Medium Districts	Small Districts
First Second Third Fifth Tenth	Fourth Ninth Eleventh Thirteenth	Sixth Seventh Eighth Twelfth Fourteenth
100% of CSRs filed \$100.00	100% of CSRs filed \$75.00	100% of CSRs filed \$50.00

These awards are intended to recognize the hard work and dedication of the districts who have assured that every squadron turns in a report form.

Convention Awards

1. Membership Awards

A plaque will be awarded to the squadron having the greatest percentage increase over its 2018 membership as of **May 1, 2019** in each of the following categories.

- **Lawrence Hartline Award**
 - For squadrons reporting 10-24 members in 2018
- **Tom Getz Award**
 - For squadrons reporting 25-45 members in 2018
- **George Powell Award**
 - For squadrons reporting 46-65 members in 2018
- **Robert McBride Award**
 - For squadrons reporting 66-99 members in 2018
- **John Taylor Award**
 - For squadrons reporting 100-139 members in 2018
- **Ed Van Houten, Jr. Award**
 - For squadrons reporting 140-169 members in 2018
- **Fred Hartline, Sr. Award**
 - For squadrons reporting 170-215 members in 2018
- **Mike Wiswell Award**
 - For squadrons reporting 216 or more members in 2018

2. William R. Welsh Membership Award

A plaque will be awarded to the squadron that achieves the greatest percentage increase over its 2018 membership as of **May 1, 2019**. A squadron must have 20 members to be eligible. New and reinstated squadrons are ineligible.

3. Attendance Awards

Two plaques will be awarded. One will go to the squadron that has the greatest percentage of membership attending the Annual Convention. The other will go to the squadron which traveled the farthest to attend it.

4. Robert J. Mendoza District Advisor's Awards

Two plaques will be awarded. One will go to the District S.A.L. Advisor chartering the greatest number of new squadrons from **May 1, 2018 to April 30, 2019**. The other will go to the District S.A.L. Advisor that has the highest percentage of quota squadrons within the district. A district must have at least three (3) squadrons to compete.

5. Squadron Historian's Report (Activities) Awards

Two plaques will be awarded. One will go to the squadron presenting the best written report. The other will go to the squadron presenting the best scrapbook of its activities during the past year. The winners must be in attendance at the Detachment Convention to claim their awards.

6. Betty McAdow Activities Award

A plaque will be awarded to the squadron submitting the best single project for the year as outlined on the Squadron Historian and Activities Report Form.

7. Americanism Award

A rotating plaque will be awarded to the squadron submitting the best report on its Americanism activities. The winner must be present to win. The Consolidated Squadron Report forms will be utilized to determine the winner.

8. Pat Shea Child Welfare Award

A plaque will be awarded to the squadron donating the most money to the national “Child Welfare Foundation” program by **May 1, 2019**. If you donated directly to National Headquarters you must submit receipts to Detachment Headquarters by **May 1st**.

9. Butch Badgett Memorial Gifts for Yanks Award

A plaque will be awarded to the squadron turning in the greatest amount of money for the “Gifts for Yanks” program by **April 1st** each year.

10. Richard S. Riviotta, Sr. Rehabilitation Award

A plaque will be awarded to the squadron submitting the best report of its activities in the area of rehabilitation in the past year. The winner must be present to claim the award. The Consolidated Squadron Report forms will be utilized to determine the winner.

11. Al Brick “Advisor of the Year” Award

A plaque will be awarded to the distinguished advisor of the year as determined by the current detachment table officers upon review of the nominations received.

12. Earl Cox “Outstanding S.A.L. Member of the Year” Award

Each squadron may nominate one (1) member from their squadron to be considered for this award. A complete resume of the member must be submitted to Detachment Headquarters or turned in before the opening session of the convention in order to qualify for judging. The judges for this award will be the members of the Department S.A.L. Advisory Committee that are present at the convention, at which time selection will take place. There will be one winner and two runners-up. In all cases, the decision of the judges will be final.

13. Commander's Program Award

A plaque will be awarded to all squadrons that meet the following goals by **May 1, 2019**.

- **Membership:** Achieve 100% of its 2019 Membership Quota
- **Americanism:** Sponsor at least one (1) delegate to either Buckeye Boys State (\$300) or Buckeye Girls State (\$275) per person (OR donate to any other Americanism program if it cannot afford that level of participation)
- **Children & Youth (*Commander's Project*):** Donate to the Child Welfare Foundation
- **Veterans Affairs & Rehabilitation:** Donate to Operation Comfort Warriors
- **Admin:** Submit its 2018-2019 Consolidated Squadron Report Form

The monetary donations to the Americanism, C&Y, and VA&R programs must all be at least \$1.00 per member based on the squadron's current paid-up 2019 membership count at the time of the Consolidated Squadron Report submission.