



## S.A.L. Detachment Convention History - Scrapbook Award

The rules below apply to both Squadron and District histories.

### 1. DEFINITION

- A. Any program or activity that directly benefits any person of the community or the community itself.
- B. Copies of submissions used in other service-related contests (i.e., Veterans Affairs & Rehabilitation or Americanism reports) can be a part of the scrapbook.

### 2. CONTENT (50 Points)

- A. Cover: Complete name of Squadron, e.g., “Franklin Squadron No. 1, Columbus, Ohio,” or District, e.g., “District 12, Ohio.”
- B. Title Page
  - 1. Administrative year (i.e., 2017–2018)
  - 2. Name and address of Squadron (or District)
  - 3. Name of individual who submitted the scrapbook.
- C. Main Body
  - 1. Any article in the newspaper written about the community affairs program.
  - 2. Thank you letters from recipients, or letters of acknowledgement.
  - 3. Pictures and certificates.

### 3. FORMAT (50 Points)

All submissions must have dates and descriptions. Only activities and articles taking place in the administrative year may be submitted.

- A. All submissions must be properly bound to ensure that the pages are secure and will not become loose and fall out.
- B. Must be in chronological order, encompassing an administrative year, from one Detachment Convention to the next Detachment Convention.
- C. All information should be typed or neatly handwritten, neatly spaced with no noticeable errors, misspellings or grammatical errors.



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## 4. DEADLINE

All Scrapbooks are to be sent to Department Headquarters or turned in before the opening session of the Convention on Friday evening.

