

MINUTES
DEPARTMENT FINANCE COMMITTEE
CONFERENCE CALL
THURSDAY, September 24, 2020
DEPARTMENT HEADQUARTERS
DELAWARE, OHIO

Call to Order

Department Treasurer, Robert Wilson, called the Department Finance Committee meeting to order at 6:00 pm Thursday, September 24 2020, per Conference Call.

Salute to the Colors

Chairman Robert Wilson led the pledge of Allegiance.

Jose Rivera gave the invocation.

Roll Call

Members present:

Charles Stennis (9), Department Treasurer, Robert Wilson (4), Finance Chairman, Harold Savage (1), Jose Rivera (9), Member.

Roger Friend (6) Department Commander and Suzette Heller (12) were not present.

Guests Present:

Brad Teis (10) 2nd Vice Department Commander, Rebecca Corbin, Fiscal Secretary

Reading of Previous Minutes

A motion was made by Jose Rivera to accept the previous finance minutes as printed seconded by Harold Savage.

MOTION PASSED

Carol Allen from Rea & Associates was not able to be on the call. Rebecca Corbin is reporting the information from Carol.

Carol provided the Profit and Loss Report for August 2020. Carol will be sending a budget VS actual report that will be emailed next week to the Committee. Final adjustments will be coming from Alicia, Maloney& Novotny; this will allow the Balance sheet to be ready.

Several checks haven't been cashed going back quite a few months. A list can be given to

the districts to address outstanding checks from their posts. We can re-issue checks that are lost, or ACH will be used.

Post credit checks will be processed and mailed next week.

Unfinished Business

Rebecca Corbin updated the Committee on Post credit checks and the ACH processes. As of September 24, we have received around 250 ACH forms from the posts.

Suzette Heller will update staff changes on or before the next Finance Meeting.

New Business

Innovative Hosting Services submitted a Proposal to update the phone service at Department Headquarters. Suzette Heller will update the Committee on or before the next Finance meeting. Rebecca Corbin will provide a break down of the current Verizon bill to compare with any new proposals.

The next Conference Call will be held on Thursday, October 15, 2020, at 6:00 pm.

Benediction – Jose Rivera, member

Meeting Adjourn- Salute colors @ 6:22 pm