

MINUTES  
DEPARTMENT FINANCE COMMITTEE  
ONLINE GO-TO-MEETING  
TUESDAY, MARCH 14, 2023  
DEPARTMENT HEADQUARTERS  
DELAWARE, OHIO

Call to Order

Treasurer Savage called the Department Finance Committee meeting to order at 6:08 pm Tuesday, March 14, 2023.

Salute to the Colors

Chairman Jose Rivera led the Pledge of Allegiance.

Interim Adjutant John Robinson gave the invocation.

Roll Call

**Members present:**

Charles Stennis Department Commander (9) @ 6:25 pm, Department Treasurer, Harold Savage (1), Finance Chairman, Jose Rivera (9), Holly Lewis, Member (10), Ken Lavoy, Member (3)

**Guests Present:**

John Robinson, Department Adjutant; Jason Rue, Department 1<sup>st</sup> Vice; Rebecca Corbin, Fiscal Secretary.

**Reading of Previous Minutes**

Holly Lewis, a Member, motioned to accept the previous finance minute dated February 7, 2023, printed and seconded by member Ken Lavoy.

**MOTION PASSED**

**Unfinished Business**

Commander Stennis will meet with the Boys State Committee on April 15 to discuss the amount/percent needed to be reimbursed to the Department General fund to cover administrative costs.

Jose Rivera and Commander Stennis are working on the 2023/2024 budget.

Budget amounts for each commission and all programs. Chairman Rivera will provide a draft by the next finance meeting.

### **New Business**

Nancy from Rea and associates will continue to work with Kathy Wilkins, the new Fiscal Officer, one day a week for eight weeks and once a month then as needed.

Adjutant Robinson informed the finance committee the general fund account was low in funds and asked the committee to have monies moved from the money market to the general fund to help cover payroll and the increase in operating expenses. After discussion, the finance committee agreed to have \$200,000 moved from the investments to the general fund.

Holly Lewis, a Member, motioned to move \$200,000.00 to the general fund from the money market reserve, seconded by member Ken Lavoy.

**MOTION PASSED**

Josh Brown, the attorney Department of Ohio, uses it for legal matters. We ask Mr. Brown to claim unclaimed funds for the American Legion Department of Ohio. The Department and Josh Brown's office will have a contract to collect monies for a percentage depending on the amount recovered.

Holly Lewis, a Member, motioned to have Adjutant JD Robinson enter into a contract with attorney Josh Brown to recouple any Unclaimed funds due to the American Legion Department of Ohio, seconded by member Ken Lavoy.

**MOTION PASSED**

The department will look at each program for possible financial changes to ensure the program is self-sustaining. It will include administrative fees and the cost of materials ordered from the department.

The finance committee discussed having a minimum amount of money in the general fund to prevent the possible lack of funds needed to maintain daily operations. If the general fund account drops below \$120,000.00, an emergency Finance meeting will be held at that time to discuss and transfer money.

Holly Lewis, a member, motioned to set the minimum amount in the general fund to \$120,000, seconded by Ken Lavoy.

**MOTION PASSED**

Membership Dues increase is suggested to help elevate the ongoing costs of operations. The last increase from the Department of Ohio was in 2004. The department currently receives nine dollars per member. The Finance committee is asking for a resolution to increase the Legion dues in the manor of three dollars starting 2024/2025 with a two-dollar increase in 2027/2028 and a one-dollar rise in 2029/2030. Total will be a six-dollar increase over five years.

Bill Genochio has submitted a request to order new post-Officers' Service Pins. The cost would be around \$350.00.

Commander Stennis motioned to purchase New Service officer's Pins for \$350.00, seconded by Ken Lavoy.

**MOTION PASSED**

Commander Stennis motioned to have an emergency DEC meeting to discuss approval to move funds to the General Fund account, seconded by Holly Lewis.

**MOTION PASSED**

**Good of the Legion**

The next Finance Meeting will be Tuesday, April 11, 2023, @ 6:00 pm. Conference call only.

Benediction –Adjutant John Robinson

Meeting Adjourn- Salute colors @ 7:10 pm