

THE AMERICAN LEGION DEPARTMENT OF



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DEPARTMENT HEADQUARTERS: 60 BIG RUN ROAD, DELAWARE, OHIO 43015-8007
PHONE: 740-362-7478 | FAX: 740-362-1429 | EMAIL: LEGION@OHIOLEGION.COM

LEGISLATIVE COMMISSION

Members of Commission and Appointment Procedure:

The Legislative Commission shall have fourteen (14) members, one (1) Chairperson representing his/her respective district, and thirteen (13) Region Chairpersons from remaining individual districts. Commission members shall serve a term of one (1) year and are appointed by their respective District Commander. Commission members may be annually reappointed at the discretion of their District Commander.

Ex-Officio Members:

The Department Adjutant shall serve as an ex-officio member of the Legislative Commission. A member of the Department serving currently on the National Legislative Commission, or a National Legislative Council shall be named as an ex-officio member.

Liaison to Commission:

The Department Adjutant shall assign a member of the Department Staff to serve as liaison and advisor to the Department Legislative Commission.

Rules of Commission:

The rules of the Commission will be reviewed by the Legislative Commission and submitted to the Department Executive Commission for approval annually.

Responsibility:

1. To recommend policies that are pertinent to the Four Pillars of The American Legion to the United States of America and the State of Ohio.
2. To propagate interest in and a furtherance of the legislative goals of the American Legion.
3. To collect in a single report, a comprehensive compilation of all Resolutions with legislative intent adopted by the National and Department American Legion Organizations.
4. To lead legislative grassroots efforts within respective Districts.
5. To lead The American Legion Get out the Vote Program.

Responsibility:

6. To serve as a medium for disseminating information and of developing an understanding with our elected officials.
7. To have professional relationships with elected members of The Ohio General Assembly, Congress, the Governor of Ohio's administration.
8. To educate The American Legion on legislation that may impact veterans and their families.
9. To understand the state budget process and the budget of the Ohio Department of Veterans Services and The Ohio National Guard.
10. To maintain a professional working relationship with all legislative oversight Commissions and staff relating to the purposes of the Commission.
11. To monitor the hearings of these oversight Commissions and provide legislative testimony in cooperation with the Legislative Commission and staff.

Duties of the Chair:

1. The Chairperson **shall** set the meeting agenda and Commission dates.
2. The Chairperson **shall** provide a report of the Commission's activities to the Department Executive Commission scheduled on August 6th, 2022, December 3rd, 2022, and April 1st, 2023.
3. The Chairperson **may** be called upon to provide a report of the Commission's activities at the Pre-Convention DEC meeting or to the Department Convention at the request of the Department Commander.
4. The Chairman shall annually submit a proposed Commission budget to the Finance Commission prior to June 1st of the following calendar year.

Authorized Meetings:

1. **Fall Commission Meeting:** All members of the Commission are authorized to attend.
2. **Spring Commission Meeting:** The Commission shall convene in the spring to review progress for the year and propose or review resolutions for Department Convention. All members are authorized to attend.
3. In the event of an additional Commission meeting is required, the Commission is authorized to use the Department Conference Call service to conduct business.

Vouchers: All expense vouchers must be submitted to the Department liaison within seven days incurred.

Mileage: The reimbursement for the cost of distance by a private automobile shall be at the rate of forty-five (45) cents per mile, roundtrip.

Meals: Meals reimbursements require receipts attached to the voucher. Reimbursement is limited to \$20 per day.