

THE AMERICAN LEGION DEPARTMENT OF



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DEPARTMENT HEADQUARTERS: 60 BIG RUN ROAD, DELAWARE, OHIO 43015-8007
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LEGISLATIVE COMMITTEE

Members of Committee and Appointment Procedure:

The Legislative Committee shall have fourteen (14) members, one (1) Chairperson representing his/her respective district, and thirteen (13) Region Chairpersons from remaining individual districts. Committee members shall serve a term of one (1) year and are appointed by their respective District Commander. Committee members may be annually reappointed at the discretion of their District Commander.

Ex-Officio Members:

The Department Adjutant shall serve as an ex-officio member of the Legislative Committee. A member of the Department serving currently on the National Legislative Commission or a National Legislative Council shall be named as an ex officio member.

Liaison to Committee:

The Department Adjutant shall assign a member of the Department Staff to serve as liaison and advisor to the Department Legislative Committee.

Rules of Committee:

The rules of the Committee will be reviewed by the Legislative Committee and submitted to the Department Executive Committee for approval annually.

Responsibility:

1. To recommend policies that are pertinent to the Four Pillars of The American Legion to the United States of America and the State of Ohio.
2. To propagate interest in and a furtherance of the legislative goals of the American Legion
3. To collect in a single report, a comprehensive compilation of all Resolutions with legislative intent adopted by the National and Department American Legion Organizations.
4. To lead legislative grassroots efforts within respective Districts
5. To lead The American Legion Get out the Vote Program

Responsibility:

6. To serve as a medium for disseminating information and of developing an understanding with our elected officials.
7. To have professional relationships with elected members of The Ohio General Assembly, Congress, the Governor of Ohio's administration.
8. To educate The American Legion on legislation that may impact veterans and their families.
9. To understand the state budget process and the budget of the Ohio Department of Veterans Services and The Ohio National Guard.
10. To maintain a professional working relationship with all legislative oversight committees and staff relating to the purposes of the Committee.
11. To monitor the hearings of these oversight committees and provide legislative testimony in cooperation with the Legislative Committee and staff.

Duties of the Chair:

1. The Chairperson **shall** set the meeting agenda and committee dates.
2. The Chairperson **shall** provide a report of the Committee's activities to the Department Executive Committee scheduled on August 1st, 2020, December 5th, 2020, and March 27th, 2021.
3. The Chairperson **may** be called upon to provide a report of the Committee's activities at the Pre-Convention DEC meeting or to the Department Convention at the request of the Department Commander.
4. The Chairman shall annually submit a proposed Committee budget to the Finance Commission prior to June 1st of the following calendar year.

Authorized Meetings:

1. **Fall Committee Meeting:** All members of the Committee are authorized to attend.
2. **Spring Committee Meeting:** The Committee shall convene in the spring to review progress for the year and propose or review resolutions for Department Convention. All members are authorized to attend.
3. In the event of an additional Committee meeting is required, the Committee is authorized to use the Department Conference Call service to conduct business.

Vouchers: All expense vouchers must be submitted to the Department liaison within seven days incurred.

Mileage: The reimbursement for the cost of distance by a private automobile shall be at the rate of thirty-five (35) cents per mile, roundtrip.

Meals: Meals reimbursements require receipts attached to the voucher. Reimbursement is limited to \$20 per day.