



Gifts for Yanks Committee Rules

Revised 6/2019

Members of Committee and Appointment Procedure

- A. The Gifts for Yanks Committee shall consist of fourteen (14) members to represent the 14 districts.
- B. The Department Commander shall appoint a chairperson from the committee comprised of 14 district chairpersons. The Department Executive Committee shall vote to approve the appointed Committee Chairperson. The chairperson shall serve until the close of the following convention.
- C. The Gifts for Yanks (GFY) Chairperson shall appoint 5 members from the GFY committee to the GFY sub-committee to serve for a term of one year.

Liaison to Committee

The Department Adjutant shall assign a member of the Department Staff to serve as a liaison and advisor to the Department Gifts for Yanks Committee.



Rules of Committee

- A. The Gifts for Yanks Committee is a sub-committee of the Veterans Affairs and Rehabilitation Committee.
- B. The rules of the committee shall be reviewed each year by the Gifts for Yanks Committee during the Spring Committee Meetings to set the agenda for the following year. The rules of the committee shall be submitted to the Department Executive Committee at the Department Convention for adoption.

Authorized Meetings

- A. **Winter GFY Committee Meeting** shall be scheduled in the month of November. All members of the Committee are authorized to attend at mileage only.
- B. **Spring GFY Committee Meetings**
 - a. GFY Sub-Committee meeting will be scheduled in the month of April. All members of the sub-committee are authorized to attend at mileage only.
 - b. GFY Spring meeting will be scheduled in the month of April, May, or June. All members of the GFY Committee are authorized to attend at mileage only.
- C. **Department Convention**
 - a. The Chairperson of this committee is at the discretion of the Department Commander and shall be authorized two (2) days to report to the Convention.
- D. **Other Meetings**
 - a. In the event an additional face-to-face committee meeting is required; The GFY Chairperson may so authorize the GFY committee to attend at mileage only.
 - b. In the event of a required committee meeting, the Committee is authorized to use the Department Conference Call service to conduct business. Reimbursement is not authorized for conference call meetings.



Responsibilities of the Gifts for Yanks Sub-Committee

- A. Draft the Gifts for Yanks budget for the upcoming year.
- B. Review Gifts for Yanks expenditures of the current year.
- C. Review the VAVS Program
 - a. Review, add, remove VAVS accounts
 - b. Review and propose allocation of funds for participating VAVS accounts.
 - c. Send a notice to District Commanders of VAVS rep vacancies
- D. Propose Gifts for Yanks fundraising goal for the upcoming year.
- E. Review and approve special project request.
- F. Review and select a narrow list of samples for holiday gift distribution for GFY committee consideration.
- G. Review and propose marketing strategies to engage American Legion Family and community partners.
- H. Review committee rules and draft amendments for GFY committee's consideration.

Responsibilities of the Gifts for Yanks Committee

- A. Review and approve committee rules
- B. Review, approve, and implement GFY fundraising and marketing strategies
- C. Review and approve the GFY budget for the upcoming year
- D. Review, approve, and coordinate efforts to meet GFY fundraising goal
- E. Assist with the Gift for Yanks Holiday gifts preparation and distribution
- F. Provide with post, county, and district leadership with marketing materials and program updates.
- G. To submit stories and photos of donations or distributions, with approval of person(s) involved with a witness, to the Department GFY program liaison for publication in the Ohio Legion News, Department social media outlets, or the department website. Stories and photos shall be submitted to their respective district and/or post for publication.