

THE AMERICAN LEGION
DEPARTMENT OF OHIO

THE FATHER JOHN E DUFFY POST AWARD+
THE OUTSTANDING POST CHAPLAIN OF THE YEAR AWARD

Special Service to God and Country certificate will be awarded to each Post Chaplain who has actively participated in the program during the year.

Posts entering this contest must turn this score sheet in to their DISTRICT COMMANDER at least ten (10) days prior to the DISTRICT CONVENTION. At the District Convention, the Commander will announce the three (3) top high scores in the District. He shall then transmit these forms to Department Headquarters, designating them as his District Winners: First, Second and Third.

FOUR ITEMS are necessary for the POST CHAPLAIN to know from cover to cover:

- a) THE CHAPLAIN'S MANUAL+(30-006 revised Jan. 1986)
- b) SERVICE TO GOD AND COUNTRY+. Chaplain's Handbook (75-217 revised 1/82)
- c) AMERICANISM MANUAL+(30-003 revised 1/91)
- d) Description of Chaplain Duties and Ceremonies in the current Officer's Manual.

OTHER ITEMS needed are the following:

- e) Buy a NOTEBOOK BINDER that has a cover that you can insert the Post Stationery and a photo of the Post Chaplain on the front cover.
- f) Enter current year Post Report on Religious Activities on the first page of Notebook Binder before all other literature.

The POST CHAPLAIN can keep an account of all the following 32 items by using lined notebook paper. In the middle of May of each year, each number item of the report can be typed and the required photos; newspaper clippings; newsletters; copies of printed programs; copies of correspondence; reports of radio, television stations and newspapers giving community-wide coverage; and other required items may be attached to the final typewritten report and entered into the Official Notebook Binder. For each of the 32 items with a YES+answer on the Religions Activities Report have a corresponding page/pages in your Notebook Binder. (For example: If #3 on the REPORT is YES, a corresponding page 3A, 3B, etc., is needed for the NOTEBOOK BINDER. The number correspondent with the 32 number items on the POST ACTIVITIES REPORTS.)

POINTS

1. **OPENING & CLOSING POST PRAYERS** said by Post Chaplain at Post meetings. List dates of attendance of meeting (one line per date). If yes, write 25 in the right column.
25 POINTS
2. **LEGION GRACE CARDS** used at eating places (Post home or restaurants) with photo. List eating places, city and state, date. For Post home dinners list the various dates dinners are served.
25 POINTS

3. **SPECIAL TIME FOR CHAPLAIN AT POST MEETINGS** to say a few words other than opening and closing prayer. List dates and one or two sentences summarizing topic spoken before the Post members.
25 POINTS
4. **SERVICE TO GOD AND COUNTRY** program explained by Chaplain in Post Meetings as outlined in the Handbook. See page 28 in Handbook showing the Chaplain's calendar with various activities for each month. At monthly meeting the Chaplain can give a 2-4 minute talk on a topic for the current month.
50 POINTS
5. **CHURCH SERVICE** attended by Post members as a body. Example: Memorial service at a Church for annual Post members or Memorial Day services. List date, Church and event, plus photo. Give a 2-3 sentence summary of the event.
25 POINTS EACH EVENT
6. **CLERGYPERSON**, other than Post Chaplain, speaks at a Post meeting. List date, name of clergy person and topic, plus photo.
25 POINTS EACH EVENT
7. **DEPARTMENT OR DISTRICT CHAPLAIN** speaks at Post meetings concerning %Service to God and Country+program. List date, name of the Chaplain, the topic and photo.
50 POINTS EACH SERVICE
8. **SERVICE TO GOD AND COUNTRY BULLETIN INSERTS** used for Church services. Enter into Notebook a copy of each Church bulletin and bulletin insert. List date and number of services at each Church that inserts were given.
50 POINTS EACH SERVICE
9. **SERVICE TO GOD AND COUNTRY DINNER PLACEMATS** given to restaurants or Post dinners. List the restaurant, city and state, photo and date. For Post dinners list date and photo.
50 POINTS EACH PLACE WHERE DINNER IS SERVED
10. **POST RELIGIOUS EMPHASIS COMMITTEE** appointed by the Post. The Committee helps the Post Chaplain in the various youth activities as found in the AMERICANISM MANUAL. List names and photo of committee members.
50 POINTS
11. **POST CERTIFICATE OF APPRECIATION** is given to the Post Chaplain for outstanding service. (This is to encourage each Post to award the Post Chaplain with such a certificate at the end of this term of office in appreciation of his/her service to the Post. List copy of certificate (#75225 . cost 75¢) in Notebook.
50 POINTS
12. **POST CHAPLAIN** explains to Post membership about the %Father John E. Duffy Post Award+ and the %Outstanding Post Chaplain of the Year Award.+
50 POINTS
13. **POST MEMBER** serving on the DEPARTMENT or DISTRICT RELIGIOUS EMPHASIS COMMITTEE. List the Post member's name and photo.
25 POINTS

14. **POST FOUR CHAPLAINS MEMORIAL SERVICES** in February. Give the date and photo of Memorial Services.
50 POINTS
15. **“GO TO CHURCH” PERMANENT SIGN** on outside/inside of Post Home.
50 POINTS
16. **MEMORIAL DAY/VETERANS DAY POST SERVICES** at the Post Home or in the Community. List date, event and photo.
25 POINTS
17. **THE AMERICAN LEGION MAGAZINE** subscription sent to a nonmember clergyperson. List name and address. (Post sponsored gift subscription).
25 POINTS EACH CLERGYPERSON
18. **MEMORIAL BIBLE** given to families of deceased Post members. List name, relationship to Post member and date of death.
25 POINTS EACH
19. **LITERATURE GIVEN TO PARENTS** on %Religious Education of Children+outlining Religious Principles upon which our Nation was founded. Show insert given to parents.
50 POINTS EACH
20. **POST FAMILY NIGHT WITH CHILDREN PRESENT.** List date, event and photo of event of each Family Night.
50 POINTS EACH
21. **POST CERTIFICATE OF APPRECIATION** to outstanding clergyperson in community. List copy of certificate in Notebook, name of the clergyperson, date and one or two sentences of outstanding event. (Example: Post Memorial Services, Talk at Post Functions, Funerals, etc.)
25 POINTS EACH EVENT
22. **POST MEMBERS** visit Post members, family and other veteran patients who are bedridden in VA and private hospitals, rest homes or at Ohio VeteransqHomes. NOTE: This does not mean just shaking hands and saying %hello.+It means actual visitation with membersqtime consumed.
5 POINTS EACH VISIT
23. **POST & AUXILIARY UNIT** having a joint RELIGIOUS EMPHASIS PROGRAM for a wake service, Four Chaplains Services, etc.
50 POINTS
24. **AWARD, CITATION or “FOR GOD & COUNTRY”** plaque to youth (group or individual) in community, who achieved some honor or distinction. List name, date and reason for presentation. Photo of presentation.
50 POINTS
25. **“CHAPEL OF FOUR CHAPLAINS”** non-profit CONTRIBUTIONS with a \$150 contribution for Organizations or an Associate (\$150.00-\$499.99), the Post or Auxiliary will receive an attractive plaque to be placed in a prominent location in the Post. Every year a date plate (example 1994) is attached to the plaque for future yearly donations. Other memberships for organizations are: Sustainer (\$500.00-\$999.99) and Benefactor (\$1,000.00 and above). Mail check payable to: Chapel of Four Chaplains; 1201 Constitution Avenue, Philadelphia Naval

Business Center Bldg. 649, Philadelphia, PA 19112. Enclose appreciation letter from Chapel of Four Chaplains in Notebook. A newsletter will be mailed 3 times a year.

50 POINTS

26. **POST CHAPLAIN** personally becomes a friend of the Chapel+membership for the Chapel of Four Chaplains. Cost is \$30.00 annually payable to the Chapel of Four Chaplains; 1201 Constitution Avenue, Philadelphia Naval Business Center Bldg. 649, Philadelphia, PA 19112. Make copy of the wallet size card and letter from the Director of Chapel of Four Chaplains for Notebook

25 POINTS

27. **POST EVERLASTING CITATION** (#75228 . cost 75¢) given to the next of kin for deceased Post members. List date of death and Post member's name for Notebook.

10 POINTS EACH

28. **POST/COUNTY BURIAL CORPS** at graveside services for deceased Post member. List date of burial, name of Post member, cemetery.

10 POINT EACH

29. **ATTEND POST WAKE/FUNERAL SERVICES** of deceased Post members at funeral home, Church, cemetery or home of Post members. List date of death and deceased Post member's name.

10 POINTS EACH

30. **AN AMERICAN FLAG** is presented to the bereaved spouse, family member, or next of kin of a Post member. List date of death and deceased Post member's name. (The Funeral Director gets the free flag from the Post Office.)

10 POINTS EACH

31. **LEGION HIGH SCHOOL ORATORICAL CONTEST.** List candidate's name, his/her high school, date of contest, place, county, district, and his/her photo.

10 POINTS

32. **BUCKEYE BOYS STATE.** Give student's name, his high school, city and state, including his photo.

25 POINTS

TOTAL POINTS _____

ATTEST: _____

Signature of Post Adjutant

SIGNED: _____

Signature of Post Commander

DATE _____ POST NO. _____ DISTRICT NO. _____

Name of Post Chaplain _____

DATE _____ SIGNED: _____

District Commander

Revised: April, 1995 . Ohio

SAMPLE COPY ONLY: Complete forms can be ordered when the Convention Call is received in May of each year.

FATHER JOHN E. DUFFY AWARD
AND
OUTSTANDING POST CHAPLAIN OF THE YEAR AWARD

THE FATHER JOHN E. DUFFY AWARD will be presented to Post judged to have performed the most outstanding **%SERVICE TO GOD AND COUNTRY+** program during the year preceding Department Convention.

THE OUTSTANDING POST CHAPLAIN OF THE YEAR AWARD will be presented to the Post Chaplain judged to have performed outstanding service to the community, state, and nation by his devoted guidance to the Post to the end that all activities are in keeping with the spirit of **%SERVICE TO GOD AND COUNTRY+**; as well as causing Legionnaires to seek to endorse with their daily living the principles of the **%Service to God and Country+** program.

INSTRUCTIONS: Complete this form and submit it with supporting evidence and information to your DISTRICT COMMANDER so that he will receive it at least ten (10) days before Department Convention for final judging.

INSTRUCTIONS TO DISTRICT COMMANDER: ALL REPORTS, along with supporting evidence, must be forwarded by the District Commander so that they will be received in Department Headquarters ten (10) days before Department Convention for final judging.

DISTRICT AND DEPARTMENT JUDGES WILL SCORE AS FOLLOWS: Official points indicated under each caption. Only points recorded will be minimum points and maximum points. No in-between points scored.

JUDGES: The appointed committee shall designate on the forms of the three (3) top scorers **%FIRST PLACE+**, **%SECOND PLACE+**, or **%THIRD PLACE+** whichever the case may be with the total points scored.

DEPARTMENT JUDGES: The Department Commander shall appoint a Committee of not less than three (3) to determine winner, which shall be announced at the Department Convention. The Committee shall select an **%Honorable Mention+winner** in addition to the winner.

The same Department Committee shall select from ALL reports the **%Outstanding Post Chaplain of the Year+** who does not necessarily have to be the Chaplain of the Post submitting the Department winner of the John E. Duffy Award.

AWARDS: All awards mentioned hereon to be furnished by Department.

DEPARTMENT: The Post judged as the Department Winner will have its name engraved on the original John E. Duffy Award held permanently in Department Headquarters. A suitable award will be presented which will become the permanent property of the winning Post.

THE POST CHAPLAIN selected as the **%Outstanding Post Chaplain of the Year+** will be awarded a Bible as illustrated in The American Legion Emblem Catalog.

Revised October, 1995