

THE AMERICAN LEGION DEPARTMENT OF



DEPARTMENT HEADQUARTERS: 60 BIG RUN ROAD, DELAWARE, OHIO 43015-8007
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ATHLETIC COMMITTEE

MEMBERS OF COMMITTEE AND APPOINTMENT PROCEDURE:

The Athletic Committee (Region Directors) shall have seven (7) members, one (1) Director appointed by the Department Commander as the Department Chairman, one (1) Assistant Director appointed by the Athletic Committee, one (1) Junior Baseball Director appointed by the Athletic Committee, and four (4) Region Directors from respective regions. There is also fourteen (14) District Chairmen representing his/her respective District. Committee members shall serve a term of one (1) year and are appointed by the Department Commander. Committee members may be annually reappointed at the discretion of the Department Commander.

The Department Adjutant shall serve as an ex-officio member of the Athletic Committee.

The Department Adjutant shall assign a member of the Department Staff to serve as liaison and advisor to the Department Athletic Committee.

The rules of this committee will be reviewed by the Athletic Committee and submitted to the Department Executive Committee (DEC) for approval at the December DEC Meeting.

RESPONSIBILITY:

The Committee shall fund raise, plan, supervise, direct, and coordinate The American Legion Senior and Junior Baseball Programs as well as any other programs the committee approves. The Committee shall establish and review the rules and budget for the committee annually.

1. The committee shall coordinate with Department Headquarters for the development of committee/program content to be posted on the website, in the newsletter, and/or all other media outlets.
2. The committee shall encourage increased participation and promotion of programs and activities by Posts.
3. The committee shall establish rules, fees, and deadlines associated with program activities.
4. The committee shall coordinate with Department Headquarters to secure venues and locations for activities.
5. The committee shall select awards and activities associated with program events.

AUTHORIZED MEETINGS:

1. Fall Baseball Meeting (OCT): The Athletic Committee will meet in October at Headquarters after the National Americanism Conference held in Indianapolis, IN. Virtual preferred.
2. Spring Baseball Meeting (FEB): The Athletic Committee shall meet in the spring for budget and program planning. All members of the committee are authorized to attend at mileage only. All District Chairmen are authorized to attend at mileage only.
3. Junior/Senior Baseball Tournament (JUL/AUG): The Athletic Committee shall attend the junior and senior baseball tournament. Hotel will be covered by Department Headquarters. All members of the committee are authorized to receive mileage only. All District Chairmen are authorized at mileage only IF they were requested to attend by the Athletic Committee Department Chairman.

OTHER AUTHORIZATION AND/OR DIRECTION:

The Committee Chairperson is required to provide a report of the Committee's activities to the Fall and Spring Department Executive Committee (DEC) meetings and annually to the Department Convention. The Chairperson shall annually submit a proposed Committee budget to the Finance Committee before the Spring DEC meeting.

REIMBURSEMENT:

1. Vouchers: All expense vouchers must be submitted to the Department immediately following the meeting of which expense was incurred.
2. Mileage: The reimbursement for cost of mileage by private automobile shall be at the rate of forty-five (\$0.45) cents per mile, roundtrip.
3. Per Diem: Travel within the state of Ohio, a lodging allowance is paid at a rate of fifty (\$50) dollars per day for approved overnight stays; lodging receipt must accompany the voucher.