



HIO

2019

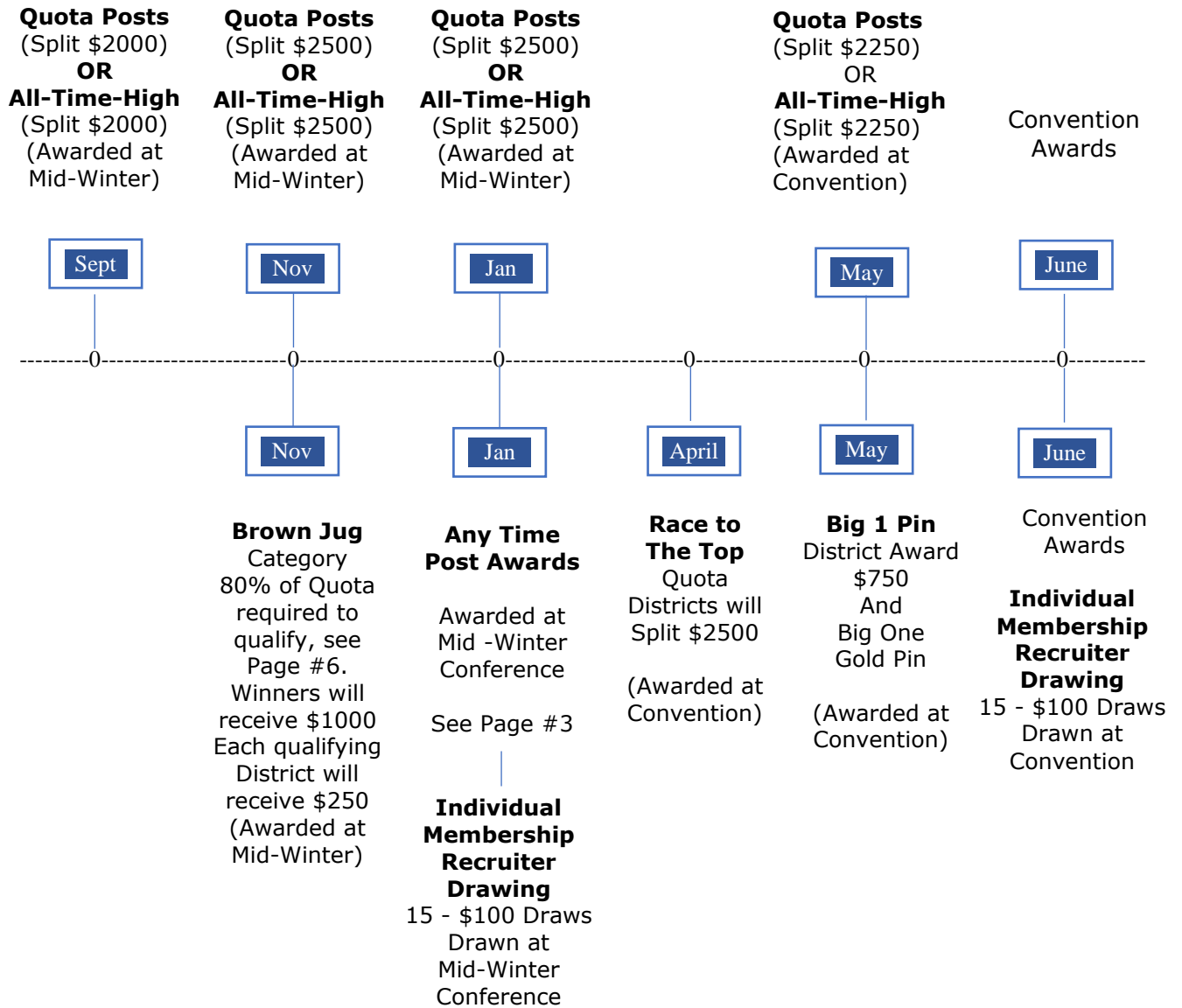
AWARDS MANUAL

MEMBERSHIP AND PROGRAM AWARDS
FOR
MEMBERS, POSTS, AND DISTRICTS

POST QUOTA

To determine your 2019 Post Quota, use your 2018 membership (Convention Report of May 25, 2018) and add "3."

Award Timeline



September 5

POST AWARDS

All Posts that reach All-Time-High will equally split a prize of \$2000.00. All Posts that reach quota will equally split \$2000.00. No repeat winners. Prizes awarded at Mid-Winter Conference.

Online renewals must be in by the Monday before turn-in days to be counted

The following Chart has been developed to give larger Posts an opportunity to share in the Post Quota money for each turn-in date.

Examples:

- A Post Quota size of 68 at 100% of Quota will need 68 to qualify.
- A Post Quota size of 180 at 95% of Quota will need 171 to qualify.
- A Post Quota size of 426 at 90% of Quota will need 384 to qualify.
- A Post Quota size of 1085 at 85% of Quota will need 923 to qualify.

The Red numbers under the percentages are the minimum number of members needed to qualify in that Post Size Category at each percentage level for each turn-in.

Post Size Category	SMALL Posts	# OF POSTS	MEDIUM Posts	# OF POSTS	LARGE Posts	# OF POSTS	EXTRA LARGE Posts	# OF POSTS
Turn-ins	25 - 100	277	101 - 300	185	301 - 600	60	601 - 1500	18
September	100%		95%		90%		85%	
	25 - 100		100 - 285		285 - 540		540 - 1275	
November	100%		98%		95%		90%	
	25 - 100		100 -- 294		294 - 570		570 - 1350	
January	100%		100%		98%		95%	
	25 - 100		101 - 300		300 - 588		588 - 1425	
April	100%		100%		100%		100%	

ANY TIME POST AWARDS

(New for 2019 Membership Year)

Any Post that Reinstates Three (3) **Expired** Members that have **NOT** paid their dues for 2018, or before **and** who transfers Three (3) **Post 888** Members into their Post will receive \$100.

Any Post that **doubles** these requirements will receive \$250.

Any Post that **triple** these requirements will receive \$500.

These reinstatements and transfers must be completed by May 31, 2019, and must be completed on a Member Data Form and sent to Department Headquarters for processing. Posts meeting these requirements by January 1 will receive their Award at the Mid-Winter Conference. Those meeting the requirements after January 1 will receive their Award at the State Convention in Toledo. These Awards will be over and above Quota and All-Time-High Awards earned.

Validation Form must be completed and validated by District Commander

This Award is limited to \$500 per Post per Year.

Any Time Post Award Validation Form

Date _____

District _____

Post Name _____

Post # _____ Post City _____

Post Commander _____

Post Adjutant _____

Expired Member #1 _____

Address _____

City _____ State _____

Expired Member #2 _____

Address _____

City _____ State _____

Expired Member #3 _____

Address _____

City _____ State _____

Post 888 Transfer #1 Name _____

Member ID # _____

Address _____

City _____ State _____

Post 888 Transfer #1 Name _____

Member ID # _____

Address _____

City _____ State _____

Post 888 Transfer #1 Name _____

Member ID # _____

Address _____

City _____ State _____

District Commander Verification _____ Date _____

Program Director or Manager Verification _____ Date _____

November 7

POST AWARDS

All Posts that reach All-Time-High will equally split a prize of \$2500.00. All Posts that reach quota will equally split \$2500.00. No repeat winners. Prizes awarded at Mid-Winter.

***Online renewals must be in by the Monday before
turn-in days to be counted***

November 7

BROWN JUG AWARDS

Big Brown Jug: Districts 1, 3, 5, & 10 Highest quota percentage over 80% - \$1000 All Districts qualifying with 80% will receive \$250	Medium Brown Jug: Districts 2, 4, 9, 11 Highest quota percentage over 80% - \$1000 All Districts qualifying with 80% will receive \$250
Small Brown Jug: Districts 6, 7, 8, 12, 13, & 14 Highest quota percentage over 80% - \$1000 All Districts qualifying with 80% will receive \$250	

“JUGS” will only be awarded one time – November 7th and will be presented at Mid-Winter Conference.

Online renewals must be in by the Monday before turn-in days to be counted

January 3

POST AWARDS

Posts that are Quota by January 3rd will equally split \$2500.00. All Posts that are "All Time High" by January 3rd will equally split \$2500.00 bonus. No repeat winners. Awards presented at Mid-Winter.

This reporting date will determine where districts will be housed (based on their category and hotel capacity) at the 2019 Department Convention.

Online renewals must be in by the Monday before turn-in days to be counted

Individual Membership Recruiter Drawing

Any member who recruits a **NEW** member or who **reinstates an expired** (**Not paid for 2018 or before**) member will receive an entry into the drawing at the Mid-Winter Conference and the State Convention in Toledo. A member will receive an entry for each new member, and a reinstated member and the number of entries are unlimited. Fifteen (15) winners drawn at the Mid-Winter Conference, and again at the Convention in Toledo. Each winner will receive \$100. All Entries not drawn at the Mid-Winter Conference will be saved for the drawing at the State Convention in Toledo, OH.

RACE TO THE TOP

March 31

DISTRICT AWARD

All Districts that are Quota on this date will split \$2500. March 31 is the deadline for all criteria. April turn-in is the deadline for all submissions to National Headquarters.

***Online renewals must be in by the Monday before
turn-in days to be counted***

BIG 1 PIN AWARD

MAY 29

DISTRICT AWARDS

<i>Large Districts: 1, 3, 5, & 10</i> District in First Place wins- \$750.00	<i>Medium Districts: 2, 4, 9, & 11</i> District in First Place wins- \$750.00
<i>Small Districts: 6, 7, 8, 12, 13, & 14</i> District in First Place wins- \$750.00	

Awards presented at Department Convention.

POST AWARDS

Posts that are Quota or All-Time-High by May 29th will split \$2,250.00. No repeat winners.
Awards presented at Department Convention.

THIS REPORT WILL DETERMINE DEPARTMENT CONVENTION SEATING, BASED ON CATEGORY.

THIS REPORT DETERMINES 2019 POST AND DISTRICT QUOTAS.

Online renewals must be in by the Monday before turn-in days to be counted

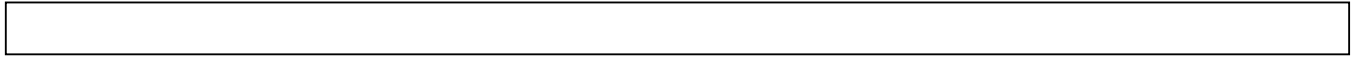
AMERICAN LEGION MEMBERSHIP 2019 RENEWAL SCHEDULE

<u>CUTOFF DATES</u>	<u>RENEWAL DATES</u>
MAY 9, 2018	JULY 2, 2018
SEPTEMBER 12, 2018	OCTOBER 8, 2018
OCTOBER 11, 2018	NOVEMBER 16, 2018
DECEMBER 12, 2018	JANUARY 4, 2019
FEBRUARY 13, 2019	FEBRUARY 27, 2019
APRIL 10, 2019	APRIL 26, 2019

Transmittals not received by the cutoff date may not prevent a subsequent renewal notice from being delivered at or around the renewal date. Routinely, it takes 4-5 days from the target date to input data.

***Changes to Post Addresses or dues amount must be in writing
at Department by the cutoff dates listed above!!!**

2018 - 2019 NATIONAL MEMBERSHIP TARGET DATES



EARLY BIRD/NEF KICKOFF	SEPTEMBER 12, 2018	50%
FALL MEETINGS	OCTOBER 11, 2018	55%
VETERANS DAY	NOVEMBER 15, 2018	65%
PEARL HARBOR DAY	DECEMBER 12, 2018	75%
MID-WINTER	JANUARY 17, 2019	80%
PRESIDENT’S DAY	FEBRUARY 13, 2019	85%
LEGION BIRTHDAY	MARCH 13, 2019	90%
CHILDREN & YOUTH	APRIL 10, 2019	95%
ARMED FORCES DAY	MAY 8, 2019	100%
DELEGATE STRENGTH	30 DAYS PRIOR TO NATIONAL CONVENTION	

Target dates fall on the second Wednesday of the month unless there is a holiday on that day or at the beginning of that week.

The **November target date** will be on the third Thursday due to Veterans Day falling on the previous Sunday.

To maximize the December renewal notice, the **January target date** will be on the third Thursday of the month.

DEPARTMENT TARGET DATES - 2019

<u>LAP NO.</u>	<u>DATE</u>	<u>PERCENTAGE</u>
1	9-5-2018	55
2	11-7-2018	80
3	1-3-2019	95
4	4-3-2019	100
5	5-29-2019	100

MEMBERSHIP

AWARDS FOR MEMBERS

EARLY-BIRD STICKERS - For each member paying Legion dues by VETERANS DAY (November 11) a special card sticker. Available in quantity from Department Headquarters.

CONTINUOUS CERTIFICATES - For the member who has continuously paid Legion dues for 30 years or more, special cards denoting, 30 thru 75 years continuous membership are available from Department Headquarters at any time upon certification of eligible name by Post Adjutant. Special Certificates recognizing same multiples of continuous membership are ideal for presentation by Post to members are available from national emblem sales.

POST CHAMP PIN – Available upon request in writing to Department HQ. Cost of the pin is \$2.00 + tax and shipping.

GOLD NUMBER ONE PINS – For each District 1st Vice Commander who leads at the time of a Department Executive Committee meeting, a small REPLICA Gold One pin will be presented. At the end of the May lap (30 days before Convention), a large Gold One pin will be presented to the District 1st Vice in each of the categories for the year.

AWARDS FOR POSTS

POST CERTIFICATE OF MERITORIOUS SERVICE - Awarded each Post which achieves a membership by December 31 equal to or exceeding its previous All-Time-High. Winning Post automatically determined by Department Headquarters. (Awarded by National).

POST HONOR RIBBON - Awarded to each Post which equals or exceeds its previous year's membership by December 31. (Awarded by National).

QUOTA PLAQUE - Awarded by District Commander to each Post reaching Quota.

FIVE OR MORE CONSECUTIVE YEARS ALL-TIME-HIGH AWARD - Presented to Post which attains 5 or more consecutive years All-Time-High. Eligible Posts are automatically determined. (Awarded by National).

1000 AND OVER QUOTA AWARD - Posts having an assigned Quota of 1000 or more which reach or exceed Quota by Veterans Day Report will receive a Certificate of Recognition. (Awarded by Dept)

QUOTA CERTIFICATE - Sent to District Commander for award to the Post automatically upon reaching Quota. (Awarded by Department).

ALL-TIME HIGH COMMANDER'S PATCH - Sent to District Commander for award to the Post Commander automatically upon their reaching ALL-TIME-HIGH in membership, with All-Time-High Certificate. (Awarded by Department).

100% POST COMMANDER'S PATCH - Sent to District Commander for award to the Post Commander automatically upon their Post reaching Quota. (Awarded by Department).

200% AND 300% COMMANDER'S PATCH - A very exclusive patch for Post Commanders whose membership reaches 200% or 300% of Quota. (Awarded by Department).

RECRUITER PLAQUE – A plaque will be awarded to the Post with the most new members signed (one plaque for each size category). List of new members recruited must be submitted by the May 1 Target Date to qualify.

AWARDS FOR DISTRICTS

DISTRICT COMMANDER QUOTA AWARD --Cap Patch presented to each District Commander equaling or exceeding their assigned Quota. (Awarded by Department).

DEPARTMENT CONVENTION AWARDS

In addition to the awards listed previously, numerous plaques and other forms of awards are presented to outstanding Posts and individuals for membership and program accomplishments throughout the previous year. Following are the awards and purposes:

MEMBERSHIP AWARDS

HUGH K. MARTIN AWARD – Awarded to Post showing the greatest increase over previous “All-Time High.” Determined by May 31st report.

DEPARTMENT COMMANDER'S AWARD -- Awarded annually to the Post with Quota of 750 or more, which attains highest percentage of previous year's membership by February 6, 2019. **WINNER MUST BE QUOTA POST.** The winner automatically determined by Department.

DEPARTMENT FIRST VICE COMMANDER'S AWARD - Awarded annually to the Post with Quota between 25 and 750, which attains highest percentage of previous year's membership by February 6, 2019 **Winner must be Quota Post.** The winner automatically determined by Department.

GRAND AWARD -- Presented annually to the Post first reaching membership Quota in the Quota group 1,000 and over. The winner automatically determined by Department.

ELI K. JENSEN AWARD -- Awarded to District showing greatest percentage increase over previous year. **The district must be quota to qualify.** Determined by May 29th report.

DEPARTMENT ADJUTANT'S AWARD – Plaque presented annually to any District 1st Vice-Commander whose District reaches quota. Determined by May 29th report.

OTHER PROGRAM AWARDS

Plaques awarded annually at Department Convention

Consolidated Post Report (CPR) Awards

MICKEAL J. GOLATO MEMORIAL AMERICANISM AWARD -- Presented to the Post which performed the most outstanding service in Americanism. Form automatically mailed to each Post prior to District Convention.

EDWARD McBANE YOUTH ACTIVITIES AWARD -- Presented to the Post which performed the most outstanding service in the Youth Activities field. Form automatically mailed to each Post prior to District Convention.

JAMES A. CUNNINGHAM MEMORIAL LEGISLATIVE AWARD -- Presented to the Post judged to have performed the most outstanding Legislative Program during the year preceding the Department Convention.

LAW AND ORDER AWARD -- Presented annually to the Post which carries out the best Law and Order Program.

RALPH DOLL MEMORIAL CONSERVATION AWARD -- Awarded annually to the Post within the Department which has been judged to have implemented the most outstanding conservation program.

ALICE FRIEDMAN MEMORIAL AWARD -- Presented annually to the Post which contributed the best program to the benefit of the community. Form automatically mailed to all Posts prior to District Convention.

VETERAN SERVICE AWARD -- awarded to Post showing the best service to the Veteran Community

FATHER JOHN E. DUFFY AWARD -- Presented to the Post which performed the most outstanding program of "Service to God and Country." Form automatically mailed to each Post prior to District Convention.

OUTSTANDING POST CHAPLAIN OF THE YEAR AWARD -- Presented to the Post Chaplain who has performed outstanding service by his devoted guidance to the Post to the end that all activities are in keeping with the spirit of "SERVICE TO GOD AND COUNTRY" Program. (See Father John E. Duffy Award).

VA & R Awards

AL SCHAEFER REHABILITATION AWARD -- Presented to the individual Legionnaire who is considered the most outstanding in the field of Rehabilitation and Service. Nominations made by District prior to Department Convention

Certificates of Appreciation (Adjutant's Manual)

Citations for Meritorious Service (Adjutant's Manual)

VA Award

William F. Lenker National Service Trophy

Children and Youth

Social Worker of the Year

CHILD WELFARE AWARDS -- Five Awards -- to outstanding Posts in membership categories 25-100, 101-300, 301-600, and 601 and over conducting the most outstanding Child Welfare Program, and an award to the overall Department Winner. Forms are automatically mailed to all Posts. Winners judged at Convention annually.

SPECIAL OLYMPICS WORKER OF THE YEAR AWARD -- Presented to the outstanding individual in the Special Olympics Program.

EDUCATOR OF THE YEAR AWARD -- Presented annually to the Outstanding Educator of the Year. Nominations made annually by Districts.

Employment

Veterans Employment and Education Commission Awards

Employer of Veterans Award

Employment Service Award

Employment of Older Workers Award

Award to Enhance Lives of Disabled Persons

Michael Gutty Homeless Veterans Outreach Award

Gifts For Yanks

"GIFTS FOR YANKS WHO GAVE" AWARD -- Presented to Post contributing the highest percent of goal by June 1. Each District also has one or more plaques for distribution within its own area.

"GIFTS FOR YANKS" ANNUAL AWARD -- Presented to Post which makes the highest contribution by June 1.

"GIFTS FOR YANKS WHO GAVE" ANNUAL DISTRICT AWARD -- Presented to District contributing the highest percentage of goal by June 1. Also, District with the highest contribution will receive an award.

Other Awards

POST PUBLICATION AWARDS – Eight Awards based on circulation. Single Sheet, Multiple Sheet, Computer Generated, and Commercially Printed newsletters for circulations under 500 and more than 500. Winners determined by the Department Public Relations Committee.

POST HISTORY/SCRAPBOOK AWARDS -- Award to Post judged by Post History Contest Committee to have compiled the most outstanding Post History and Scrapbook for the preceding year. Judged at first Department Executive Committee meeting in July or August.